

## **Greenwood Lake Camp Summer Employment Opportunities**

Greenwood Lake Camp offers an excellent opportunity to work at camp with a group of your peers and make a lasting impression on the life of a child. You will have the opportunity to engage in exciting activities, meaningful worship, lead children to make a personal decision for Christ, and deepen your own relationship with God.

All jobs are paid positions. Listed below are brief position descriptions and base salaries. Salary increases are commensurate with experience, and qualifications.

Make a difference this summer, and have fun doing it!

<b><u>Position</u></b>	<b><u>Base Salary</u></b>	<b><u>Description</u></b>
Counselor (28) <i>Min. age 16</i>	\$1,400	Counselors are responsible for the daily care of campers. You will guide them through their daily activities, participating and encouraging participation as appropriate. Counselors are the primary contact for campers, and often have the opportunity to make a real difference in the camper's life.
Program Director <i>Min. age 21</i>	\$2,400	The Program Director is responsible for the supervision of the Program Staff and the planning and implementation of camp programs and activities in conjunction with the program staff.
Asst. Program Director <i>Min. age 18</i>	\$1,800	The Assistant Program Director will assist in the planning & implementation of programs & activities, as well as serve as a program resource for counselors and program staff. In addition, this position will coordinate the Outdoor Experience program, evening recreation and special staff events.
Village Leader (2) <i>Min. age 21</i>	\$2,400	Village Leaders are responsible for the direct supervision of Counselors and the campers in their care. They will mediate conflicts, and take disciplinary action for counselors and campers according to camp policy. In addition, Village Leaders will plan and coordinate camper activities in conjunction with the program staff.
Office Manager <i>Min. age 18</i>	\$1,800	The Office Manager is responsible to assist the camp administration with camp business, record keeping, etc. as well as provide supervision to the secretary. The Office Manager will also share responsibility for the operation of the canteen. This position requires proficiency in Microsoft computer applications and First Aid & Safety certification and Adult, Child & Infant CPR.
Camp Secretary <i>Min. age 18</i>	\$1,600	The Camp Secretary will serve as the main point of contact for the Camp Office. This person will be responsible for all Camp business, routine office tasks, etc. as well as share responsibility for the operation of the canteen. This position requires proficiency in Microsoft computer applications and First Aid & Safety certification and Adult, Child & Infant CPR.
Nurse, R.N.	\$3,200	The Nurse is responsible to implement a plan of general health and safety for all campers and staff. The Nurse is responsible to dispense daily medications, and respond to any medical emergency on camp. This position requires a Registered Nurse, licensed to practice in the State of Ohio.
Christian Ed. Director <i>Min. age 18</i>	\$1,800	The Christian Ed. Director is responsible for coordinating daily Christian education programs and plays a major role in Sunday services at camp in conjunction with the program staff. This person will serve as a resource to counselors as well as be available to council campers who make a decision to follow Christ.
Aquatics Supervisor <i>Min. age 21</i>	\$2,000	The Aquatics Supervisor is responsible for the planning and safe implementation of the camp aquatics program. This includes supervision of Aquatic Staff, creative programming and supervision of all pool activities, proper operation and maintenance of the pool, and supervision of the Boating Program. This position requires a current Water Safety Instructor, with a current Lifeguard certification, and Adult, Child & Infant CPR certification. This person is also expected to help the rest of the program staff plan and implement evening programs as well as serve a relief counselor.

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Boating Instructor <i>Min. age 18</i>	\$1,600	The Boating Instructor is responsible for the creative planning, safe operation, and instruction of all boating activities. This position requires a current Lifeguard certification, Adult, Child & Infant CPR certification, and experience with small water crafts. This person is also expected to help the rest of the program staff plan and implement evening programs as well as serve as a relief counselor.
Lifeguard (4) <i>Min. age 16</i>	\$1,400	Lifeguards are responsible for assisting in the planning and supervision of aquatic programs. This position requires a current Lifeguard certification and Adult, Child & Infant CPR certification. This person is also expected to help the rest of the program staff plan and implement evening programs as well as serve as a relief counselor.
Outdoor Experience/ Nature Instructor <i>Min. age 18</i>	\$1,600	Responsible for: planning and conducting activities that teach outdoor living skills including outdoor cooking, exploration, survival, and nightly sleep outs at the wilderness site. This person is also expected to help the rest of the program staff plan and implement evening programs as well as serve as a relief counselor.
Arts & Crafts Instructor <i>Min. age 18</i>	\$1,600	The Arts & Crafts Instructor is responsible for planning and conducting craft lessons/ projects that are creative, fun and relevant to the camp themes. This person is also expected to help the rest of the program staff plan and implement evening programs as well as serve as a relief counselor.
Recreation Director <i>Min. age 18</i>	\$1,600	The Recreation Director is responsible for planning and conducting recreation activities including traditional athletics as well as activities that emphasize group participation and team work. This person is also expected to help the rest of the program staff plan and implement evening programs as well as serve as a relief counselor.
Maintenance Assistant (3) <i>Min. age 16</i>	\$1,400	Maintenance Assistants are responsible for grounds work as well as general camp maintenance tasks as assigned by the Maintenance Supervisor.
Laundress/Housekeeper <i>Min. age 16</i>	\$1,600	The Laundress/Housekeeper is responsible for maintaining the laundry and cleaning closet, doing all camp laundry, and regular housekeeping in public areas of camp.
Head Cook <i>Min. age 21</i>	\$2,800	The Head Cook is responsible for the overall operation of the kitchen and meal production in conjunction with the Camp Services Director.
Cooks (2) <i>Min. age 18</i>	\$2,200	The Cooks are responsible to assist the Head Cook in the operation of the kitchen and meal production.
Stock Person <i>Min. age 14</i>	\$900	The Stock Person is responsible for maintaining a tidy and organized stockroom, accounting for all food supplies, and assisting in receiving deliveries.
Dish Washers (2) <i>Min. age 14</i>	\$900	Dish Washers are responsible for properly washing and sanitizing all dishes, as well as assisting the cooks as necessary.
Dining Room Supervisor <i>Min. age 18</i>	\$1,800	The Dining Room Supervisor is responsible for the supervision of the dining room staff and the overall operation of the dining room in conjunction with the Camp Services Director.
Dining Room Staff (6) <i>Min. age 14</i>	\$900	The Dining Room Staff are responsible for setting up before meals, waiting tables during meals, and cleaning the dining room after meals as instructed by the Dining Room Supervisor.

All positions listed above entail additional responsibilities as members of a camp community. Full position descriptions are available upon request.

If you are interested in working at Greenwood Lake Camp, or would like more information, please contact:

Jonathan Klemanski  
 Jonathan\_klemanski@use.salvationarmy.org  
 phone: (740) 369-4821  
 fax: (740) 369-0845

Address: Greenwood Lake Camp  
 P.O. Box 356  
 Delaware, OH 43015